



MEMORANDUM OF UNDERSTANDING

BETWEEN

MINISTRY OF CULTURE

AND

**CENTRAL INSTITUTE OF BUDDHIST STUDIES
(CIBS), LEH**

FOR THE YEAR 2025-2026

नदीम अहमद / NADEEM AHMAD
उप सचिव / Deputy Secretary
संस्कृति मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
नई दिल्ली / New Delhi

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**MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE AND
CENTRAL INSTITUTE OF BUDDHIST STUDIES, LEH FOR THE YEAR 2025-2026**

This agreement is entered into on 22-10- 2025 and is between

CENTRAL INSTITUTE OF BUDDHIST STUDIES (CIBS)

Housed at **CHOGLAMSAR, LEH**

Represented by Prof. Rajesh Ranjan in capacity of Vice Chancellor

Hereinafter, called **CIBS**

AND

Ministry of Culture, Government of India

Having its office at Shastri Bhawan, Central Secretariat, New Delhi- 110001

Represented by **Shri Nadeem Ahmad** in capacity of Deputy Secretary, Ministry of Culture

Hereinafter, called **MoC**

ROLES AND RESPONSIBILITIES

CENTRAL INSTITUTE OF BUDDHIST STUDIES

CIBS is a central autonomous body under the Ministry of Culture, Government of India. It is a registered society under the Societies Registration Act VI of 1998 (1941 A.D.) and is fully funded by the Ministry. The CIBS, Leh is constituted by the Central Government and the BoM is the main decision-making body which is subject to all rules and regulations issued by UGC/DoPT/ DoE/ MoF & MoC.

The objectives of the institution are outlined in the Memorandum of Association and the Rules & Regulation framed as per UGC (Institution deemed to be Universities) Regulations 2016.

CIBS has the following mandate:

- i) To study Buddhist Philosophy, History, Culture and Art;
- ii) To study canonical languages like Bhoti, Sanskrit, Pali, along with English and Hindi;
- iii) To study multidisciplinary courses like History, Political Science; Comparative Philosophy, Economics, Mathematics and General Science;
- iv) To translate of rare Buddhist scriptures into Sanskrit, Hindi, English and other Indian languages;
- v) To collect, conserve and publish of rare-Buddhist manuscripts;
- vi) To carry out research work on Buddhist Philosophy, History, Art, and Himalayan Culture;
- vii) To collection and conserve of italic of archaeological significance;
- viii) To impart education on Sowa Rigpa Medical Science, Himalayan Buddhist Scroll Painting (Thangka), Sculpture and Wood Carving.

Ministry of Culture

The Ministry of Culture has the following mandate:

- i) To preserve, promote and disseminate all forms of art and culture. In order to achieve this, the ministry undertakes the following activities;
- ii) Maintenance and conservation of heritage, historic sites and ancient monuments;
- iii) Administration of libraries;
- iv) Promotion of literary, visual and performing arts;


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- v) Observation of centenarian and anniversaries of important national personalities and events;
- vi) Promotion of institutions and organization of Buddhist and Tibetan studies;
- vii) Promotion of institutional and individual non-official initiatives in the fields of art and culture;
- viii) Entering into cultural agreements with foreign countries;
- ix) The functional spectrum of the ministry ranges from creating cultural awareness from the grass root level to the international cultural exchange level.

PURPOSE OF THIS MoU

- a) To achieve the organizational goals by optimum use of the funds available and proper functioning of the organization;
- b) To achieve this, the following deliverables are required

DELIVERABLES

The budgetary outlay set by MoC for the year 2025-2026 amounting to Rs. 4764.20 Lakhs (including the anticipated internal receipt of Rs. 6.20) is allocated to AM for carrying out organizational work under the following heads:

(Rupees in Lakh)				
S. No	Head of Account	Budget Grant/ Allocation	Anticipated Internal Revenue	Total
1	GIA- General	550.00	6.20	556.20
2	GIA- Salaries	2473.00	0.00	2473.00
3	GIA- Creation of Capital Assets	1700.00	0.00	1700.00
4	GIA- SAP	35.00	0.00	35.00
	Total	4758.00	6.20	4764.20

1. Activity- wise physical and financial targets have been shown in Annexure- 1 to this Memorandum of Understanding. AM agrees to follow these targets while incurring expenditure keeping in account statutory requirements like approvals of EC/FC/Society.
2. Monthly Expenditure Plan (MEP)& Quarterly Expenditure Plan (QEP) on the basis of activities to be carried out have been prepared and defined in Annexure- 2. AM agrees to adhere to the MEP and QEP while incurring expenditure during 2025-2026.
3. A structured framework and a ranking format has been devised to monitor, assess and analyze the outcomes and achievements of the institution (Annexure # 3& 4). The framework will enlist the parameters and deliverables of AM, specifying the expected tangible results or outputs it is expected to produce and a questionnaire to be filled by the institution.



(Nadeem Ahmad)
Deputy Secretary, MoC, New Delhi

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(Prof. Rajesh Ranjan)
Vice Chancellor, CIBS, Leh



**MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE AND
CENTRAL INSTITUTE OF BUDDHIST STUDIES (CIBS) LEH FOR YEAR 2025-2026**

Annexure- 1

Activity-wise Expenditure:

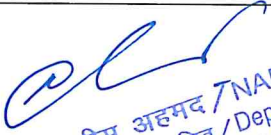
(Rs. In Lakhs)

S.No	Item-wise Head	Opening Balance	Receipt	Expenditure	OE
I	Salary	0.00	2473.00		
1	Pay			1124.00	
2	Dearness Allowance			561.00	
3	House Rent Allowance			110.00	
4	Transport Allowance			316.00	
5	Care Taking Allowance			2.35	
6	NPS matching contribution by Institution			110.00	
7	Tuition Fee Reimbursement			25.00	
8	Medical Reimbursements			15.00	
9	Travelling Allowance			20.00	
10	Leave Travel Concessions			22.00	
11	Fellowships/scholarships/internships			167.65	
II	General	0.00	550		
1	Dress Allowance			1.35	
2	Telephone Charges			3.00	
3	Wages/EHBC Salary			406.38	
4	Stationary & Forms			10.00	
5	Contingency Charges			10.00	
6	Winter Fuel			3.00	
7	Legal Charges			0.50	
8	Audit Charges			1.35	
9	Maintenance of Staff Car			1.20	
10	Library/Magazines/Newspaper			1.22	
11	Payment to Outsourcing Staff			40.00	
12	Seminars & Workshops			10.00	
13	Annual Foundation Day			2.00	
14	Examination Expenditure			8.00	
15	Hostel Fuel			10.00	
16	Text Book			15.00	
17	Miscellaneous Expenditure			3.00	


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18	Gonpa's/NunnerySchool Exchange Programme			2.00	
19	Winter Camp			2.00	
20	Renovation of Buildings			20.00	
III	CCA	00.00	1700		
1	Construction of Buildings/ Boundary wall/ Park.			1525.00	
2	Publication			5.00	
3	Furniture & Fixture			65.00	
4	Acquisition of Scientific & other Equipment's, machines, electronic items. etc.			30.00	
5	Sport Items			15.00	
6	Library Books			15.00	
7	Miscellaneous Expenditure			45.00	
IV	SAP	0.00	35.00		
1	SAP (Swachhta Action Plan)			35.00	
	Total			4758.00	


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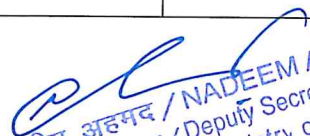


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Annexure-2

Monthly & Quarterly Expenditure Plan:

Quarter	Month	Monthly Expenditure Plan (Rs. In Lakhs)	Quarterly Expenditure Plan (Rs. In Lakhs)
1 st	April 2025	396.50	1189.50
	May 2025	396.50	
	June 2025	396.50	
2 nd	July 2025	396.50	1189.50
	August 2025	396.50	
	September 2025	396.50	
3 rd	October 2025	396.50	1189.50
	November 2025	396.50	
	December 2025	396.50	
4 th	January 2026	396.50	1189.50
	February 2026	396.50	
	March 2026	396.50	
	Total		4758.00


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Annexure- 3

1. Budget/ Accounts

S. No	Parameter	Deliverable (Yes/No)	Remarks (if the answer to deliverables is No)
1	Submission of Monthly/Quarterly Expenditure & Revenue Reports (before 10 th of next month)	Yes	
2	Submission of Periodical Report as per the directives of MoC	No	
3	Submission of Annual Reports and Audited Accounts for 2024-2025 by November, 2025. (Annual Reports & Annual Accounts to be submitted as per the schedule prescribed under Rule 237 of GFR 2017)	No	
4	Submission of Utilization Certificates (UC): - Provisional UC, 2024-2025 by May 2025 - Final UC, 2024-2025 by November 2025 - Monthly Provisional UC for 2025-2026 before releasing the next month's grant (The UC shall be submitted in the prescribed format along with reports regarding performance/targets achieved, outcomes, etc. in accordance with the format prescribed in GFR 2017 (Form 12-A))	Yes	
5	Completion/ Settlement of CAG Audit Paras and Internal Audit Paras before September, 2025- Action Taken Report to be submitted monthly. (Financial irregularities pointed out by audit and pursued by MoC should be taken care of and report should be furnished by AB before end of first quarter of 2025-2026)	Yes	
6	Maintenance of data of grants, income-expenditure, investments, assets, revenue-capital expenditure&employee strength in the prescribed format by the government of India when is it required to be submitted.	Yes	


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7	Maintenance and presentation of annual accounts in format prescribed by the Government for autonomous bodies. (Revenue and capital expenditure to be accounted for separately)	Yes	
8	Reviewing of user changes/ source of internal revenue generation to be completed by September 2025.	Yes	
9	Remittance of the amounts (interests, other earnings against the Grants-in-aids and advances) to the government of India after finalization of accounts.	Yes	

1.1 Attach Notes on Accounts with relevant annexures

1.2 Details of Corpus (if any)

1.3 Bank FD's EP/FC/CPF

1.4 Was an internal inspection held in 2025-2026 If yes, attach action taken report.

No

1.5 Details of Audit (pending):

NA

S.No	Audit Objection (Para)	Received on	Reply dates				Current Status (Settled/ Not settled)
1.	Awaited for SAR		1.	2.	3.	4.	


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1.6 Details of Revenue:

(Amounts in Rupees Lakh)

Month	Tickets	Photography & Camera Charges	Sale of Merchandise & Publications	Booking of auditorium/ Rent	Cafeteria Charges	Others (please specify)	Total
January	0.00	0.00	0.00	0.00	00.00	00.00	0.00
February	00.00	00.00	0.00	00.00	00.00	00.00	00.00
March	00.00	00.00	0.22	00.00	00.00	00.00	00.22
April	00.00	00.00	0.00	00.00	00.00	00.00	00.00
May	00.00	00.00	0.00	00.00	00.00	00.00	00.00
June	00.00	01.20	0.00	00.00	00.00	00.00	01.20
July	00.00	00.00	0.00	00.00	00.00	00.00	00.00
August	00.00	00.00	0.00	00.00	00.00	00.00	00.00
September	00.00	00.00	0.00	00.00	00.00	00.00	00.00
October	04.00	00.00	0.00	00.00	00.00	00.00	04.00
November	00.00	00.00	0.00	00.00	00.00	00.00	00.00
December	00.00	00.78	0.00	00.00	00.00	00.00	00.78
Total	04.00	01.98	0.22	00.00	00.00	00.00	06.20

2. Human Resources:

S. No	Parameter	Deliverable (Yes/No)	Remarks (if the answer to deliverables is No)
1.1	Review of Recruitment Rules (once in 5 years)-Action Taken Report to be prepared	Yes	
1.2	Identification & abolition of posts vacant for the last 5 years (To be abolished)- Action Taken Report to be prepared	No	No posts fall under this category
1.3	Identification of posts vacant for more than 2 years and submission of proposal for revival of Deemed Abolished Posts-Action Taken Report to be prepared	No	
1.4	Identification and filling up of posts which are vacant within 2 years or likely to be vacant in the next 6 months – Action Taken Report to be prepared	Yes	Process filling of vacant posts is underway.

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1.5	All DPCs to be conducted by AB within the stipulated time- Action Taken Report to be prepared	Yes	
2	Disposal of pending vigilances cases- Action Taken Report to be prepared	NA	
3	Submission of Staff Training Policy	No	Being prepared
4	Designing and submission of Training Calendar by beginning of year	NA	
5	Verification of Appointments made in the past 5-10 years	Yes	

2.1 Details of employees:

Category	Sanctioned Strength	Working	Vacant Post	Deemed to be Abolished	Abolished	To be reviewed	Reviewed
Group A	42	21	21	0	0	0	
Group B	39	31	8	0	0	0	
Group C	97	88	9	0	0	0	
Group D	NA	NA	NA	NA	NA	NA	
Total	178	140	38	0	0	0	

2.2 Attach Organisation chart of AM

2.3 Number of employees under old pension scheme ____ NA ____

2.4 Number of employees under new pension scheme ____ NA ____

2.5 Details of outsources/contractual staff:

Category	Sanctioned Strength	Working
Contractual	108	108
Outsourcing	30	29
Total	138*	136

*Including the posts of Gonpa Teachers& TGTs.

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3. Legal Matters

S. No	Parameter	Deliverable (Yes/No)	Remarks (if any)
1	Preparation of Reservation Roster	Yes	
2	Formation/ review of By-laws for the organization as per the prescribed guidelines by November 2025	Yes	
3	Timely monitoring of court cases; all cases with their status to be updated on the website of Legal Information Management & Briefing System. (AB shall utilise the online court cases monitoring software developed by NIC for regularly monitoring its ongoing court cases)	Yes	

3.1 Details of pending court cases:

S. No	Case No.	Appellant	Pending at which level (Supreme Court/High Court /Sessions Court)	Pending since when	Respondent Name	Name of Lawyer	Current Status	Next date of hearing	Additional info, if any
1.	CWP No.7981/2022	Surender Singh	Pending	16-11-2022	CIBS,LehMoC, Govt of India	Suneet Goel	Pending	Not available	Nil
2.	CWP No.15977/2022	Surender Singh	Pending	16-11-2022	CIBS,LehMoC, Govt of India	Suneet Goel	pending	Not available	Nil
3.	WP(c)No.1004/2021	Tashi Sandup & other	Pending	2021	CIBS,LehMoC, Govt of India	Vishal Sharma Dy.S. General	Pending	10-7-2025	Nil


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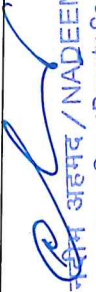
4. Parliament Matters

S. No	Parameter	Deliverable (Yes/No)	Remarks (if any)
1	Audited Accounts and Annual reports to be placed before parliament on time and to be submitted to MoC by November, 2025	Yes	
2	Parliamentary Assurances, if any, should be fulfilled within the stipulated time. Action Taken Report to be prepared and submitted to MoC on a monthly basis	Yes	
3	Implementation of recommendations of the Parliamentary Standing Committee or such other Parliamentary committees.	Yes	
4	Legislative matter, if any to be taken up for approval of Parliament within the stipulated time frame.	Yes	

5. General

S. No	Parameter	Deliverable (Yes/No)	Remarks (if any)
1	Mandatory Meetings of all Committees: • AB Society- • Board of Management • Finance Committee- June 2025 & January 2026	Yes	
2	Carrying out of the Performance Audit as per GFR (Once in 2 years)	Yes	
3	Furnish/ file mandatory reports/ returns on time. Submission of Reports/returns to MoC when asked.	Yes	
4	Disposal of RTIs and Appeals; furnish/upload certificate/report on RTI Portal.	Yes	
5	Disposal of CPGRAMS/Public Grievances/ Complaints (Effective Grievance redressal mechanism to be put in place)	Yes	
6	Website updation and Maintenance (Including updating MoA rules and Regulations, Service By-Laws, RRs, etc)	Yes	
7	Compliance of Rajbhasha Policy as per directives of MHA	Yes	
8	Updation of Social Media Handles on X/Facebook/Instagram/you-tube etc.	Yes	

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9	Implementation of the following e-services: • Prepare & upload it's publications on website (free and paid) • Create online system for application and UC • Invite suggestions regarding activities during the year on MyGov platform • Creation of online system/software for Accounting • Creation of e-office facility • Creation of e-hrms facility • Creation of online APAR management system	Yes	
10	Preparation of Vision & mission statement of AB and to be uploaded on it's website.	Yes	
11	Taking up of Swachh Bharat Campaign/ Programmes and cleanliness drives and as instructed/ directed by MoC	Yes	
12	Celebration of all events announced by the Govt of India from time to time like Vigilance Pledge/Swachhata Pledge/Preamble reading on Constitution Day, etc.	Yes	

5.1 Details of Footfall:

Month	Indian Nationals	Foreign	Students	Total
January	1242	0	31	1273
February	1537	02	14	1553
March	1183	01	36	1220
April	1193	01	72	1266
May	448	01	20	469
June	0	0	0	0
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
Total	5603	05	173	5781

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5.2 Details of Collection:

Type of Artefact/ Category	No. of Artefacts	Number on Display	Number Digitized	Number on Jatan	Number for which provenance maintained
Numismatics	Nil	Nil	Nil	Nil	
Epigraphy	Nil	Nil	Nil	Nil	
Decorative Arts	Nil	Nil	Nil	Nil	
Paintings	Nil	Nil	Nil	Nil	
Arms & Armour	Nil	Nil	Nil	Nil	
Archaeology	Nil	Nil	Nil	Nil	
Manuscripts	Nil	Nil	Nil	Nil	
Jewellery	Nil	Nil	Nil	Nil	
Pre-history	Nil	Nil	Nil	Nil	
Western Art	Nil	Nil	Nil	Nil	
Textiles	Nil	Nil	Nil	Nil	
Photographs	Nil	Nil	Nil	Nil	
Others (please specify)	Nil	Nil	Nil	Nil	
Total	Nil	Nil	Nil	Nil	

5.3 Details of Social media presence:

Platform	Handle	Followers	Engagement (Views/likes)
Instagram	Cibs.leh	2K	3.5K/2K
Facebook	Central Institute of Buddhist Studies- Deemed to be University	6K	9K/3K
X	@cibsladakh	2.5K	1.5K
Youtube	CIBS Ladakh	1.49K	6.6K/2K
Own Website	Cibs.ac.in		

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6. Programming & Specifics

S. No	Parameter	Deliverable (Yes/No)	Remarks (if any)
	Collaboration with International organizations for Exhibitions	No	
	Collaboration with Indian organizations for Exhibitions	Yes	
	Collaboration with International organization for Capacity building & training programmes, seminars & conferences, launches & publications, etc.	Yes	
	Collaboration with Indian organization for Capacity building & training programmes, seminars & conferences, launches & publications, etc.	No	
	Development of 3+ own Exhibitions	No	
	Development of 3+ own Publications	No	
	Development of online shop for sale of merchandise, publications, etc.	No	

6.1 Details of Programmes/ events held:

Year 2025-2026				
Seminars/ Conferences	Name of Event	Date	Target Expenditure	Achievement
	Local Seminars	11-12 July 2025	1	
	Seminars	6-Sep.2025	1	
	H.E. Bakula Rinpoche	30-Aug. 2025	1	
	H.E. Siftu Rinpoche	20-Aug. 2025	1	
Calendar events i.e. Republic Day, Independence Day, World Environment Day, Foundation Day, etc.	Independence Day	15 Aug. 2025	6	
	Annual Foundation Day	23 Oct.2025		
	Vigilance Awareness Week	28 Oct. to 3 Nov. 2025		
	Constitution Day	26 Nov. 2025		
	Republic Day	26 Jan. 2026		

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Other events i.e. mega events, commemoration events, etc.	International Women's Day	8 March 2026	
Incoming Domestic Exhibitions	Annual Games	11-14 Oct. 2025	1
Incoming International Exhibitions			
Outgoing Domestic Exhibitions			
Outgoing International Exhibitions			
Own Exhibitions			
Launches & Publications			
Outreach activities & social media			
Others (please specify)			
Total*			11

6.2 Were any events organised above 1 crore _____ NA _____

6.4 Is any gallery due for renovation? If yes, provide name and details of the existing gallery with report of what renovations have been planned. _____ NA _____

6.5 Does AB plan to develop any new galleries? If yes, provide a vision report of the gallery. _____ Yes SouvenirShop.

6.6 List the new technologies integrated by AB in 2024-2025? _____ NA _____

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Annexure- 4

General Guidelines to be considered by the AB administration:

- AB shall take advantage of the pension scheme, gratuity schemes, group insurance schemes, house building loan schemes, vehicle loan schemes, etc. available in the market instead of undertaking liabilities on their own or on Governments account.
- AB shall explore to maximise internal resources and eventually attain self-sufficiency. AB may achieve the target of internal revenue generation of at least 30% of the total budget of the organisation.
- AB may put in place a system of external or internal peer review of the organisation every 3/5 years depending on the size and volume of work of the organisation in terms of GFR 229 (ix).
- Roadmap for improved performance/ vision statement for the next 5 years outlining performance parameters and output targets.
- While seeking grants from MoC, the organisation shall provide the information in the format devised by IFD and the Administrative Division of MoC. MoC shall process the proposal on quarterly basis indicating the month-wise proposed release amount during the quarter. However, the Administrative Division will release the concurred amount on monthly basis.
- The actual expenditure by AB shall be subject to availability of funds. While incurring the expenditure, AB shall adhere to the GFR's provisions besides other instruction of the Government issued from time to time.
- New Pension Scheme (if applicable) and related contributions towards any official under scheme shall be carried out on time.
- AB shall review/frame it's Human Resources Policy and modify the same, if required with the approval of Competent Authority by December 2025.
- AB will take action for implementing the recommendations of the High-Powered Committee which has been accepted by MoC.
- AB shall ensure the inputs for Cabinet Memos within the prescribed time frame.
- AB shall be active on social media like Youtube/ Facebook/ X/ Mobile Apps and shall aim to have viewership and audience engagement enhanced. Followers on these social media platforms shall be doubled from the present number by December 2025.
- AB shall put emphasis on carrying out cultural activities. AB shall undertake literary activities especially in collaboration with Government funded education institutions.
- AB shall submit quarterly report latest by 15th of the month following the quarter end, failing which they will be accorded zero marks as per the evaluation format.

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MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE AND CIBS LEH FOR YEAR 2025-2026

Ranking Format

Annexure- 5

1. Budget/ Accounts

S. No	Parameter	Delivered (Yes/ No)	Target Marks	Marks Achieved
1	Submission of Monthly/Quarterly Expenditure & Revenue Reports (before 10 th of next month)	Yes	3	
2	Submission of Periodical Report as per the directives of MoC	Yes	2	
3	Submission of Annual Reports and Audited Accounts for 2024-2025 by November, 2025. (Annual Reports & Annual Accounts to be submitted as per the schedule prescribed under Rule 237 of GFR 2017)	No	2	
4	Submission of Utilization certificates (UC): - Provisional UC, 2024-2025 submitted May 2025 - Final UC, 2024-2025 by November 2025 - Monthly Provisional UC for 2025-2025 before releasing the next month's grant (The UC shall be submitted in the prescribed format along with reports regarding performance/targets achieved, outcomes, etc. in accordance with the format prescribed in GFR 2017 (Form 12-A))	Yes	2	
5	Completion/ Settlement of CAG Audit Paras and Internal Audit Paras before September, 2025- Action Taken Report to be submitted monthly. (Financial irregularities pointed out by audit and pursued by MoC should be taken care of and report should be furnished by AB before end of first quarter of 2025-2026)	Yes		
6	Maintenance of data of grants, income-expenditure, investments, assets, revenue-capital expenditure & employee strength in the prescribed format by	Y	2	

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	the government of India when is it required to be submitted.			
7	Maintenance and presentation of annual accounts in format prescribed by the Government for autonomous bodies. (Revenue and capital expenditure to be accounted for separately)	Y	2	
8	Reviewing of user changes/ source of internal revenue generation to be completed by September 2025.	Y	3	
9	Remittance of the amounts (interests, other earnings against the Grants-in-aids and advances) to the government of India after finalization of accounts.	Y	2	
	Total		18	

2. Human Resources:

S. No	Parameter	Delivered (Yes/No)	Target Marks	Marks Achieved
1.1	Review of Recruitment Rules (once in 5 years)-Action Taken Report to be prepared	Yes	4	
1.2	Identification & abolition of posts vacant for the last 5 years (To be abolished)- Action Taken Report to be prepared	No	0	
1.3	Identification of posts vacant for more than 2 years and submission of proposal for revival of Deemed Abolished Posts-Action Taken Report to be prepared	No	0	
1.4	Identification and filling up of posts which are vacant within 2 years or likely to be vacant in the next 6 months – Action Taken Report to be prepared	Yes	4	
1.5	All DPCs to be conducted by AB within the stipulated time- Action Taken Report to be prepared	Yes	2	
2	Disposal of pending vigilances cases- Action Taken Report to be prepared	NA	0	
3	Submission of Staff Training Policy	No	0	
4	Designing and submission of Training Calendar by beginning of year	NA	0	
5	Verification of Appointments made in the past 5-10 years	Yes	2	
	Total		20	

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3. Legal Matters

S. No	Parameter	Delivered (Yes/No)	Target Marks	Marks Achieved
1	Preparation of Reservation Roster	Yes	1	
2	Formation/ review of By-laws for the organization as per the prescribed guidelines by November 2025	Yes	2	
3	Timely monitoring of court cases; all cases with their status to be updated on the website of Legal Information Management & Briefing System. (AB shall utilise the online court cases monitoring software developed by NIC for regularly monitoring its ongoing court cases)	Yes	2	
	Total		5	

4. Parliament Matters

S. No	Parameter	Delivered (Yes/No)	Target Marks	Marks Achieved
1	Audited Accounts and Annual reports to be placed before parliament on time and to be submitted to MoC by November, 2025	Yes	1	
2	Parliamentary Assurances, if any, should be fulfilled within the stipulated time. Action Taken Report to be prepared and submitted to MoCon a monthly basis	Yes	1	
3	Implementation of recommendations of the Parliamentary Standing Committee or such other Parliamentary committees.	Y	2	
4	Legislative matter, if any to be taken up for approval of Parliament within the stipulated time frame.	Y	1	
	Total		5	

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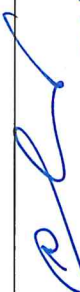

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5. General

S. No	Parameter	Delivered (Yes/No)	Target Marks	Marks Achieved
1	Mandatory Meetings of all Committees: • AB Society- July 2025& February 2026 • Executive Board • Finance Committee- June 2025& January 2026	Yes	2	
2	Carrying out of the Performance Audit as per GFR (Once in 2 years)	Yes	2	
3	Furnish/ file mandatory reports/ returns on time. Submission of Reports/returns to MoC when asked.	Yes	2	
4	Disposal of RTIs and Appeals; furnish/upload certificate/report on RTI Portal.	Yes	1	
5	Disposal of CPGRAMS/Public Grievances/ Complaints (Effective Grievance redressal mechanism to be put in place)	Yes	2	
6	Website updation and Maintenance (Including updating MoA rules and Regulations, Service By-Laws, RRs, etc)	Yes	2	
7	Compliance of Rajbhasha Policy as per directives of MHA	Yes	2	
8	Updation of Social Media Handles on X/Facebook/Instagram/you-tube etc.	Yes	3	
9	Implementation of the following e-services: • Prepare & upload it's publications on website (free and paid) • Create online system for application and UC • Invite suggestions regarding activities during the year on MyGov platform • Creation of online system/software for Accounting • Creation of e-office facility • Creation of e-hrms facility • Creation of online APAR management system	Yes	7	
10	Preparation of Vision & mission statement of AB and to be uploaded on it's website.	Yes	2	
11	Taking up of Swachh Bharat Campaign/ Programmes and cleanliness drives and as instructed/ directed by MoC	Yes	2	
12	Celebration of events announced by the Govt of India from time to time like Vigilance Pledge/Swachhata Pledge/Preamble reading on Constitution day, etc.	Yes	3	
	Total		30	

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6. Programming & Specific

S. No	Parameter	Delivered (Yes/No)	Target Marks	Marks Achieved
1	Collaboration with International organisations for Exhibitions	No	0	
2	Collaboration with Indian organisations for Exhibitions	No	0	
3	Collaboration with International organization for Capacity building & training programmes, seminars & conferences, launches & publications, etc.	No	0	
4	Collaboration with Indian organization for Capacity building & training programmes, seminars & conferences, launches & publications, etc.	No	0	
5	Development of 3+ own Exhibitions	No	0	
6	Development of 3+ own Publications	No	0	
7	Development of online shop for sale of merchandise, publications, etc.	No	0	
	Total		0	


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