



**Request for Proposal (RFP) for Engagement of
Event Management Agency
For
Organising Parakram Diwas 2026
at**

**Sri Vijaya Puram and Netaji Subhas Chandra Bose Dweep, Andaman &
Nicobar Islands**

Issued by:

Anthropological Survey of India,
Ministry of Culture, Government of India
EN 79, Street Number 18, Near College More, EN Block, Sector V,
Bidhannagar, Kolkata, West Bengal 700091

Date: 23-12-2025

Important Dates

Date of inviting RFP by AnSI, MoC, GoI from Agencies: 23-12-2025

Last date of submission of RFP: 02-01-2026

Date of Opening of applications: 03-01-2026

Presentation before Committee: 04-01-2026 (2 p.m at AnSI, Head Office, Kolkata)

Date of completion of work: 20-01-2026

Request for Proposal (RFP) for Engagement of Event Management Agency for Parakram Diwas 2026 at Sri Vijaya Puram and Netaji Subhas Chandra Bose Dweep, Andaman & Nicobar Islands

The Anthropological Survey of India (AnSI), Ministry of Culture, Government of India, invites competent and experienced event management agencies, ideally those empanelled with government departments or ministries, to make a bid on “turnkey basis” for conducting Parakram Diwas 2026, at Sri Vijaya Puram and Netaji Subhas Chandra Bose Dweep in the Andaman and Nicobar Islands on January 23–25, 2026 at an estimated cost of **₹3.50 Cr plus taxes**. Under the Quality and Cost Based Selection (QCBS) method, the chosen agency must provide turnkey services for all mega-celebration-related activities, such as exhibition setup, cultural programming, academic sessions, stage design, logistics, hospitality, and public engagement elements.

Technical and financial bids may be submitted via the designated online e-tendering portal (<https://eprocure.gov.in>) with a valid Digital Signature Certificate (DSC) by qualified bidders who have previously managed major national events, cultural festivals, government programs or high-level VVIP events.

to:

The Director
Anthropological Survey of India, Ministry of Culture, Government of India
EN 79, Near College More, EN Block, Sector V, Salt Lake
Bidhannagar, Kolkata, West Bengal 700091

The detailed RFP/tender document may be downloaded from the official websites of:

- Anthropological Survey of India – <https://ansi.gov.in>
- Ministry of Culture – <https://culture.gov.in/>

For information on eligibility requirements, the scope of the project, submission guidelines and evaluation standards, interested bidders can consult the comprehensive RFP.

PROCESS OF SELECTION

The Anthropological Survey of India (AnSI) shall prescribe the minimum pre-qualification requirements and the detailed selection procedure in this RFP.

- The technical proposals submitted by bidders will be evaluated strictly according to the eligibility requirements and evaluation standards outlined in the RFP by a Designated Evaluation Committee established by AnSI. Agencies will only be given further consideration if they fulfill all pre-qualification requirements and receive the minimum qualifying marks in the Technical Evaluation.
- Eligible bidders will be invited to make a presentation to the Evaluation Committee at Conference room, 6th Floor, Head Office, AnSI, Kolkata.
- Only bidders who receive at least 70 out of 100 marks in the technical evaluation will have their financial bids opened and taken into consideration for the final assessment.
- AnSI is not obligated to accept any bid, let alone the lowest one. It retains the right, without giving a reason, to accept or reject any or all proposals. AnSI and the Ministry also retains the right to reissue the tender, modify timelines, or extend the bid validity period bidders will not be able to challenge such decisions.
- Bidders must submit their proposals strictly in accordance with the terms and conditions of this RFP. Only technically qualified bidders will be accepted after a bid containing conditions, deviations, or terms that are not specified is rejected.
- Late bids shall be refused, unopened. AnSI shall not be liable in the event of delay in submission, transmission or delivery for any cause whatsoever.
- Bidders/their representatives are allowed to be present at the place of opening of Technical and Financial bids as notified by AnSI in RFP.
- AnSI will retain the right to introduce changes, modifications and / or additions to this RFP at any point in time during the tender process. All such amendments will be notified by official means and shall be equally binding to all participating bodies.
- The bidder is solely responsible for any and all expenses related to the preparation and submission of proposals. No reimbursement will be made to the bidder for costs incurred in responding to this notice or selection process.

Disclaimer

This Request for Proposal (RFP) contains the information of any kind whether transmitted in writing, by word of mouth or using video or any other type of medium that the Anthropological Survey of India (AnSI) and its employees, officers and agents (together referred to as the Authority hereafter) provide to applicants. The Authority supplies these items to applicants on such conditions as are detailed in this RFP and on any extra conditions laid down from time to time.

This RFP is not an agreement and does not constitute an offer or invitation by the Authority to any person. This RFP aims to let Applicants know something, which might be helpful for them in preparing and offering up Proposals for bearing the project of Parakram Diwas 2026 at Sri Vijaya Puram and Netaji Subhas Chandra Bose Dweep, Andaman and Nicobar Islands. The RFP consists of statements, assumptions and assessments made by the Authority about the works proposed, such as the mega exhibition, cultural programs, academic sessions, infrastructure related to the Scope of Work. These statements, assumptions and assessments do not claim to provide all the information that an Applicant might need for the preparation of its Proposal.

This RFP contains information that might not be suitable for everyone and it is not feasible for the Authority, its staff or consultants to take into account the goals, technical skills, needs or requirements of every Applicant that reads or uses the document. The assumptions, interpretations, assessments and information may be incomplete, inaccurate, inadequate or incorrect. Consequently, every applicant has to carry out its own investigations, analyses and due diligence and should confirm the accuracy, adequacy, correctness, reliability and completeness of the information in this RFP. The Applicants are also recommended to seek independent professional consultation from relevant sources.

The data in this RFP mentions laws and regulations that govern national events and cultural programs organized by different government and cultural bodies, such as Zonal Cultural Centres, Tribal Councils, National Academies and the Andaman & Nicobar Administration. This data is not to be taken as a complete or official declaration of law or procedure. The Authority will not be held liable for the accuracy or understanding of any of these provisions.

The Authority, along with its staff and consultants, will not make any guarantees or warranties and will not be responsible for any consequences to any party, including the Applicant, based on any legal principles, regulations or torts, or on the basis of restitution or unjust enrichment, or in any other way, for any losses, damages, costs or expenses that may be caused or suffered in connection with this RFP or otherwise, even if the information provided is not accurate, adequate, correct, reliable or complete. The Authority, its employees and advisers will not assume any responsibility for any statement, assumption or information that may be expressed or implied and that may intangibly be part of this RFP or any related document or become available during the Selection Process.

The Authority will not take any responsibility for the costs or expenses that an Applicant may incur while preparing and submitting its proposal, which costs may include but are not limited to those of preparation, design, site visit, travel, presentation, negotiation and any other associated with or relating to the Selection Process. The Applicant will have to cover all such costs by itself.

The Authority is solely and exclusively empowered, without any duty to do so, to change, alter, adapt or add to the information, evaluation or assumptions set out in this RFP, or to cancel or retract this RFP or the whole Selection Process, to no reason at all. By releasing this RFP, it is not implied that the Authority has to choose any Applicant or give the contract to the Selected Applicant. The Authority retains the option to turn down any or all Proposals without having to state a reason.

**Ministry of Culture,
Government of India
Shastri Bhawan, New Delhi – 110001**

INVITATION TO BIDDERS

1. In a two-bid system, the Anthropological Survey of India (AnSI), on behalf of the Ministry of Culture, Government of India, is inviting e-Tenders from qualified and experienced bidders for the choice of an Event Management and Production Agency that will handle the organization and execution of Parakram Diwas 2026 festival in Andaman & Nicobar Islands (Sri Vijaya Puram and Netaji Subhas Chandra Bose Dweep), scheduled for January 23-25, 2026 for an estimated cost of **₹3.50 Cr plus taxes**
2. An overall event planning, design, fabrication and execution support for numerous elements of the country-wide festivity, such as the grand exhibition, academic sessions, three-day cultural programs, display of tribal and folk martial arts along with temporary site infrastructure and public outreach activities were all part of the engagement as outlined in the Scope of Work.
3. The Tender Document that includes information on criteria for eligibility, submission requirements, objectives, scope of work, evaluation criteria and terms & conditions is available for download at the Central Public Procurement Portal <https://eprocure.gov.in> and also at the official website of the Ministry of Culture <https://culture.gov.in>.
4. If there are any questions or need for clarifications, please feel free to contact the PMI (Parakram Diwas 2026 cell), Anthropological Survey of India, Kolkata, during office hours. For communication: parakramdiwas2026@gmail.com.

**Director
Anthropological Survey of India
Ministry of Culture, Government of India**

Note: The Ministry of Culture, Government of India, reserves the right to cancel this NIT and/or issue a fresh NIT, with or without amendments, at its sole discretion and without incurring any liability or obligation whatsoever for such cancellation or re-issuance. The Ministry of Culture further reserves the right to amend, modify, or add additional details to this NIT at any stage, without assigning any reasons therefor.

1. INTRODUCTION

1.1 Background

The Ministry of Culture, Government of India, has designated the Anthropological Survey of India (AnSI) as the nodal institution for organising Parakram Diwas 2026 at Sri Vijaya Puram and Netaji Subhas Chandra Bose Dweep, Andaman & Nicobar Islands, from 23–25 January 2026. This national celebration commemorates the valour, vision and leadership of Netaji Subhas Chandra Bose, honouring his historic connection with the Andaman Islands and his role in India's freedom struggle.

In pursuit of this objective, AnSI seeks to engage a nationally reputed, technically competent and financially sound Event Management and Production Agency to conceptualize, design and execute a large-scale, multi-component cultural programme. This includes the creation of the mega exhibition academic dialogues on Netaji's perspectives on nation building/tribal freedom struggles, high-profile cultural performances and other landmark shows by distinguished national artists. The selected agency will be responsible for end-to-end production, coordination and delivery of all event components, ensuring adherence to the cultural, historical, technical and logistical standards defined in the Scope of Work.

The celebration aims to present a world-class public experience, reflecting the depth of Netaji's philosophical, political and military legacy while aligning with contemporary modes of immersive storytelling. The exhibition will chronicle Netaji's journey from Cuttack to the leadership of the Indian National Army, his alliance-building across nations, and his historic visit to the Andaman Islands in 1943. Designed as an accessible, multi-sensory experience, the exhibition will integrate archival materials, digital innovations, AR/VR environments, community memory and multimedia interpretation, presenting Netaji's life and ideals with historical rigour and creative clarity. Similarly, the walk-through mega exhibition will symbolise Netaji's courage and the spirit of freedom, attracting tourists, local residents and national media attention.

The cultural celebrations will highlight India's plural heritage through performances by eminent national artists, traditional martial art groups and tribal and folk communities from across the country, coordinated through the Zonal Cultural Centres (ZCCs). Academic sessions will foreground the contributions of Netaji to nation building/tribal freedom fighters and Indigenous communities, reinforcing AnSI's national mandate in anthropological research and community engagement.

Spanning multiple venues Netaji stadium, ITF Ground, Netaji statue area of Marina Park, Netaji Subhash Chandra Bose Dweep, AnSI and Andaman club, the Parakram Diwas 2026 programme represents a multi-disciplinary cultural endeavour, integrating research-driven exhibition design, large-scale event production, advanced technical systems, heritage communication, public engagement and national-level cultural management. A summary of the project components and dimensions is provided below.

Category	Program / Event	Description	Lead / Supporting Agency
A. Inaugural Ceremony	Inauguration at Netaji stadium , Garlanding/ Floral Tribute by the chief Guest/ Dignitaries at Netaji statue, Marina Park	Symbolic aerial salute to Netaji marking the opening of the celebrations	AnSI, MoC, A&N Administration, Unified Command, Agency
	Inauguration of Exhibition, Address by Dignitaries, Felicitation of INA Members, Cultural Programmes,	Formal inauguration by dignitaries	
B. Mega Exhibition	Walk-Through Exhibition	Multi-zone exhibition tracing Netaji's journey (Cuttack–Cambridge–INA–Japan–Andaman)	AnSI, NAI, Agency (Execution) <ul style="list-style-type: none"> After dismantling of exhibition will be handed over to AnSI
	VR Installations AC installation	Interactive storytelling booths, AR/VR-based displays. AC Installation Creation of exhibition place in already existed roofed structure.	Agency
		Painting Competition	Lalit Kala Akademy
	LED Narrative Walls	High-resolution visual storytelling panels	AGENCY
	Archival Panels	Historical documents, INA photographs, rare records	National Archives of India; Asiatic Society of Kolkata/Agency
	Book Display	Curated publications on Netaji	National Archives/ National Library/Sahitya Akademi/Agency
C. Academic Sessions on INA/ Netaji's Contribution	National Seminar	Presentations on tribal freedom fighters and Indigenous resistance/ Netaji's views on Nation building	AnSI/Agency
	Panel Discussions	Scholars discussing INA, Japanese alliance, Andaman episode	AnSI/Agency
	Dialogues with Tribal Representatives	Oral histories from Nicobarese, Great Andamanese, Andaman Tamils, PVTGs	AnSI & Tribal Councils/ Tribal Welfare Department (A&N Administration), AAJVS, ANTRI/Agency
D. Cultural Evenings for 3 days	Folk performances & Tribal Martial Local Cultural Performances (Tribal and Local Communities)	Mallakhamb, Thang Ta, Paika Akhada, Himachali sword dance, Nicobarese stick fight; Tribal dances and performances	ZCCs & Tribal Associations/Agency, AnSI, Agency
	Patriotic Songs by artists of national repute	Concerts by renowned artists.	ZCC
	Theatre Performances	Dramatised presentations based on Netaji's life	National School of Drama (NSD)/Agency

	Food and Handicraft stalls		Agency
E.Drone Show	Drone Light Show (Netaji's Story)	World-class aerial formations choreographed to narrate Netaji's life	AnSI (storyline & coordination), execution by Agency
Community Engagement	Local Cultural Participation	Performances and stalls by tribal and settler communities	AAJVS, A&N /Agency
Public Outreach	Publicity & Promotion	DD News, PIB, print & digital media outreach	AnSI, Agency &MoC
Guest & Logistics Support	Travel & Accommodation	Arrangements for dignitaries, scholars & artists	AnSI & A&N Administration/Agency
	Safety & Crowd Management	CCTV, barricades, fire safety, emergency exits	Agency & A&N Administration

1.2 Request for Proposals

Proposals are invited from qualified and seasoned applicants to be considered for the engagement of an Event Management Agency that will be responsible for comprehensive planning, designing, coordinating, and executing Parakram Diwas 2026 at Sri Vijaya Puram and Netaji Subhas Chandra Bose Dweep, Andaman & Nicobar Islands. The agency so engaged shall deploy all components of the event in conformity with the scope of work, technical specifications and timelines given in this Request for Proposal (RFP). The work assignment is expanded to include the design and fabrication of a grand exhibition, the performance of the cultural program, coordination with artists and organisations, site infrastructure planning, branding, logistics, crowd management, safety compliance and the archiving of the event in its entirety.

The agency's selection process will be an open, competitive one, with two bids: a Technical Proposal and a Financial Proposal. The evaluation will be done based on the procedures and criteria set out in this document.

1.3 Site Planning and Layout Design

The selected Agency shall prepare a comprehensive and site-responsive master layout plan for Parakram Diwas 2026, covering all designated venues, namely Netaji Stadium, ITF Ground, Netaji Statue Area at Marina Park, AnSI Auditorium, Andaman Club, and Netaji Subhas Chandra Bose Dweep. The planning shall ensure seamless integration of exhibitions, cultural performances, academic sessions, visitor amenities and immersive digital experiences, while respecting the historical, environmental, and logistical sensitivities of the Andaman & Nicobar Islands. The spatial design shall prioritize clear visitor circulation, crowd safety, universal accessibility, emergency access routes, and controlled entry-exit points, supported by intuitive way finding systems. The layout must allow smooth movement between physical installations and digital engagement zones, enabling visitors to experience the narrative in a chronological and thematic flow. These zones shall be designed to use already existing infrastructure and function within existing roofed structures.

The exhibition layout at Netaji Subhas Chandra Bose Island shall be conceived as an immersive walk-through narrative environment, where Augmented Reality (AR) and Virtual Reality (VR) serve as core interpretive tools rather than add-on attractions. AR/VR zones shall be strategically embedded within the physical exhibition galleries to recreate historical moments such as:

- a) Netaji's arrival in the Andaman Islands (1943),
- b) The hoisting of the Tricolour at Port Blair,
- c) INA formations and administrative transitions,
- d) Cellular Jail as experienced during the colonial period.

These immersive zones shall be designed to function within existing roofed structures, using lightweight modular fabrication and climate-sensitive materials, ensuring no permanent alteration to heritage or protected sites. VR installations may include seated or standing pods, while AR experiences may be enabled through handheld devices, tablets, or QR-based mobile integration, allowing layered storytelling over physical panels, maps, and artefacts.

The site plan shall delineate:

- AR/VR Experience Zones with acoustic control and safe queuing areas
- Cultural Performance Zones with audience seating and backstage access
- Public Interaction and Learning Areas (digital kiosks, oral history stations)
- Visitor Services Zones (information desks, resting areas, amenities)
- Emergency and Operations Corridors (medical, fire, security access)

Design elements shall draw upon Netaji's visual symbolism, INA insignia, nationalist aesthetics and Andaman ecology, ensuring thematic coherence across venues. Night-time lighting design shall enhance architectural features and exhibition façades without disturbing local ecology. Overall, the site planning and layout design shall transform the venues into a cohesive, immersive commemorative landscape, where physical heritage, archival authenticity, and cutting-edge AR/VR technologies converge to deliver a powerful, educational, and emotionally resonant visitor experience befitting a national celebration of Netaji Subhas Chandra Bose.

1.4 Exhibition and Display Zones

Conceptualize and implement modular, user-friendly exhibition spaces for the mega exhibition at Netaji Subhas Chandra Bose Dweep by blending modern utilities, immersive technologies and narrative-driven spatial design. The zones should be able to house the thematic installations illustrating the life of Netaji, the INA legacy, tribal freedom struggles and Andaman's historical connection to the freedom movement.

Interactive digital elements, archival displays and community narratives should be supported by provisions that facilitate an engaging and educational visitor experience. Separate spaces will also be designed to exhibit the arts, crafts and cultural heritage of India/A&N, through the curated art installations that reflect the spiritual and civilizational richness of the nation. Each exhibition zone is required to have implemented the respective security measures, climate-responsive design, if needed, visitor flow management and accessibility features. The agency shall curate the exhibition drawing technical expertise from AnSI and in consultation with AnSI.

1.5 Visitor Assistance and Engagement Areas

Setting up visitor facilitation zones at a central location would be helpful in providing information, support, and guidance.

- Trained staffs should be deployed to handle crowd queries, giving directions and event-related communication.
- The installation of digital display systems/LED panel based displays, QR-based information systems and interactive touch points would be a good way to increase visitor engagement.
- The availability of signage, maps and way finding systems should be ensured along with multilingual support for the different audiences.
- Creating comfortable waiting areas under the sun, providing helpdesks, lost-and-found counters and emergency contact points would be some of the ways to facilitate the public.

1.6 Performance and Activity Spaces:

- Create culturally rich and diverse spaces that are capable of hosting a range of events from cultural performances, to martial art demonstrations, to public interactive activities.
- Put in place stages, seating, trusses, lighting, sound and other event-production infrastructure.
- Make sure that performance areas are in line with safety norms such as fire safety, barricading, controlled access and emergency exits.
- Backstage areas, green rooms, artist holding areas and technical support stations should be there for the easy running of the show.
- Work with the Zonal Cultural Centres (ZCCs) and the cultural organisations that are your partners to plan and have the different performances at the event throughout the festival.

1.7 Event Amenities and Utility Services:

- Design and deliver comfort essentials that are vital to human life, such as proper sanitation facilities, potable water supply and waste collection and disposal systems, in harmony with local civic bodies and other concerned authorities.
- Build food courts, resting areas and visitor comfort zones to serve the diverse public needs and guarantee their cleanliness, accessibility and convenience.
- Provide desirable on-site facilities for the staff members, artisans, performers and the support teams who are the backbone of the smooth event execution.

- Develop a fully operational temporary Site Office for the Ministry of Culture, AnSI, Zonal Cultural Centres and the other collaborating institutions so as to facilitate smooth event management and coordination.
- Apart from ensuring the smooth flow of visitors and security, controlled access zones and experiential installations would be a great idea.

1.8 Event Operations and Control Systems

- Set up a single main control system for event operations and the command system in real-time to coordinate, monitor and manage all activities during Parakram Diwas 2026.
- Provide the central control centre with communication instruments, observation devices, public announcement tools and integrated technologies to facilitate an efficient event supervision.
- Prepare different situations response plans such as the emergency communication and the local administration support including the medical aid teams, fire, and disaster management units.
- Create and implement detailed crowd management plans such as the entering/exiting flow area arranging, barricading, signage, controlled access zones, and the use of trained personnel for safety and facilitating the visitors' movement.

1.9 Other Miscellaneous Activities and General Conditions

- The Scope of Work activities mentioned are only representative and the selected Agency will be responsible for any additional work directives (unforeseen circumstances) from the Competent Authority, Ministry of Culture, or any co-operating departments to ensure the smooth and successful conduct of Parakram Diwas 2026. These activities will be carried out at the prevailing market rates even if they are not explicitly included in the initial scope.
- Besides, the Agency should ensure that all safety, sanitation and security measures, as well as environmental sustainability norms, are strictly adhered to. They should also use eco-friendly materials and implement green practices wherever possible.
- Applicants may also come up with innovative design solutions, layout concepts and operational strategies that would captivate visitors and facilitate the smooth running of the event.
- The assignment will be through the different stages of the complete lifecycle of activities, namely: the Pre-Event Phase, Event Phase, and Post-Event Phase. Pre-Event Phase includes activities such as planning, coordination, finalising the design, vendor on boarding, site preparation, and infrastructure setup. Event Phase would cover the on-ground execution, operations, visitor management, technical support, and issue resolution. Post-Event Phase involves activities like dismantling, waste management, site clearance, and restoration.
- Before submitting their bids, prospective bidders may visit the site of the event to assess ground conditions as well as logistical requirements. Authority will facilitate the coordination for site visits.

1.10 Due Diligence by Applicants

Before submitting their proposals, applicants should get acquainted with the scope, nature, location, operational environment, logistical requirements and conditions of the Parakram Diwas 2026 celebrations in detail. Due to the special geographical and infrastructural conditions of the Andaman & Nicobar Islands, applicants will have to reckon with transport logistics, material procurement constraints, venue-specific requirements, permissions and local administrative regulations.

Applicants are advised to:

- Thoroughly go through all the documents, drawings, venue details and technical requirements issued with this RFP.
- Participate in the Pre-Bid Meeting as per the schedule, to clear doubts and get more guidance from AnSI.
- Queries in writing should be submitted within the given time.
- Make a site visit to Sri Vijaya Puram and Netaji stadium to check out the ground conditions, space requirements, access points, staging areas and logistics that are necessary for preparing an accurate proposal.

If the agency fails to do its due diligence, it will not be relieved from the responsibility of delivering the project in full conformity with the RFP requirements. Besides, it will not be considered a ground for any claim, revision or relief at any stage of the assignment.

1.11 Availability of RFP Document

The RFP document is available for download on the Central Public Procurement Portal (<https://eprocure.gov.in>) and the official website (<https://culture.gov.in>). No fee is required to access or download the RFP.

1.12 Validity of Proposal

The Proposal shall remain valid for a period of **30 days** from the date of opening of the Financial Bid.

1.13 Brief Description of the Selection Process

The process of selection will adhere to a two-phase Quality and Cost Based Selection (QCBS) approach.

- In Stage 1, proposals will be assessed based on technical criteria such as previous experience, qualifications of essential staff and the technical presentation for an assigned preview gallery.
- In Stage 2, only the financial proposals of applicants who achieve at least 70 marks in the technical evaluation will be considered.
- The ultimate choice will be determined by a joint technical and financial score, assigned a weight of 70:30.

1.14 Currency and Payments

All quotations will be in Indian Rupees (INR) and all payments to the Consultant must be made solely in INR. Any currency translation for qualification or assessment purposes will be according to the exchange rate in effect on the day the bid is opened, as published by the Reserve Bank of India.

1.15 Schedule of Selection Process

Sl. No.	Item	Details
1	Name of the Work	Selection of Event Management & Production Agency for Parakram Diwas 2026 at Sri Vijaya Puramand Netaji Subhas Chandra Bose Dweep, Andaman & Nicobar Islands.
2	Location	Kolkata
3	Cost of Tender Document	Nil
4	Earnest Money Deposit (EMD)	₹8,50,000 (Rupees Eight Lakh Fifty Thousands only) (tentative)
5	Performance Guarantee Amount	5% of the value of Work Awarded, to be submitted within 15 days of issue of LOI
6	Stipulated period for Completion of work	From date of Work Order until completion of Parakram Diwas 2026, including dismantling and site restoration. (Approx. 30 days of active execution.)
7	Validity of Bid	30 days from date of opening of Financial Bid
8	Start Date & Time of Publishing Tender	23 December 2025 (as per portal time)
9	Start Date & Time for Downloading Tender Document	23 December 2025 (as per portal time)
10	Start Date for Submission of Queries / Clarifications	23 December 2025
11	Date of Pre-Bid Meeting	30 December 2025 <i>Venue: AnSI (Online/Hybrid) Time: 11:00 hrs</i>
12	Last Date & Time for Submission of Queries / Clarifications	1 January 2026 up to 17:00 hrs Queries must be submitted by email to: parakramdiwas2026@gmail.com
13	Last Date & Time for Downloading Tender Document	02 January 2026 (as per portal time)
14	Last Date & Time for Submission of Bid	02 January 2026 (as per portal time)
15	Online Opening of Technical Bid	03 January 2026 (as per portal time)
16	Date of Technical Presentation	(exact slot will be intimated to eligible bidders)
17	Online Opening of Financial Bid for Eligible Bidders	To be notified on CPP Portal

1.16 Communications

All communications, including queries and submissions, must be directed via email to:
parakramdiwas2026@gmail.com

The official portal for accessing tender documents is: <https://eprocure.gov.in>.

2. INSTRUCTIONS TO APPLICANTS

2.1 Scope of Proposal

- 2.1.1 This RFP outlines a comprehensive description of the objectives, range of services, deliverables and additional requirements associated with this Assignment. Candidates with the necessary experience and skills to carry out the event management, production, installation and execution tasks outlined here may take part in the Selection Process as an individual (the 'Sole Firm'). in reply to this invitation.
- 2.1.2 In this RFP, the term "Applicant" refers to the Sole Firm. This document provides a detailed explanation of how the Proposal needs to be prepared, submitted, evaluated and accepted.
- 2.1.3 It is recommended that applicants note the selection of the Event Management and Production Agency will occur via the competitive evaluation methods outlined in this RFP. Applicants will be considered to have comprehended and agreed that the decisions made by the Anthropological Survey of India (AnSI), serving as the Authority for this Selection Process, are final. The Authority will not offer any explanations, clarifications, or justifications regarding any part of the Selection Process and no appeals, claims, or challenges to those decisions will be considered.
- 2.1.4 The Applicant must present its Proposal exactly in the format and way outlined in this RFP. The Technical Proposal must be presented in the specified format and must encompass all necessary information related to the Scope of Work, methodology, work plan, organizational capability and legal documents. The Financial Proposal must be presented exclusively in the format included in this RFP as Appendix-III.

Once selected, the successful Applicant must enter into an Agreement with the Authority, as outlined in the attached document to this RFP, for carrying out all tasks and services necessary for organizing Parakram Diwas 2026.

2.2 Key Personnel

The Consultancy Team shall consist of the following key personnel (the "**Key Personnel**") who with specified experience and shall discharge their respective responsibilities as specified below:

S. No.	Key Personnel	Educational Qualification	Length of Professional Experience / Requirements
1	Project Coordinator (Overall Event Lead)	Master's Degree in Management / Event Management / Mass Communication / Performing Arts / Equivalent	<ul style="list-style-type: none">• Minimum 5 years of experience in large-scale national events.• Must have led at least 2 national cultural festivals / Government of India programmes.• Proven capability in multi-stakeholder coordination, artist management, and venue operations.
2	Creative Director – Exhibition	Master's in Design / Communication Design / Exhibition Design / Visual Arts or equivalent	<ul style="list-style-type: none">• Minimum 5 years in exhibition and experience design.• Experience in national exhibitions / heritage storytelling / spatial narrative design.• Must have led at least 2 major multimedia or thematic exhibitions.
3	Technical Director – Stage, Sound & Lighting	Bachelor's in Sound Engineering / Electrical Engineering / Performing Arts Technology or equivalent	<ul style="list-style-type: none">• Minimum 5 years in stage production for national festivals.• Expertise in large-scale lighting systems, audio engineering, SFX, trussing and staging.• Must have delivered at least 3 major televised or national cultural events.
4	AV & Digital	Experts in the respective fields	<ul style="list-style-type: none">• Minimum 5 years designing or integrating AR/VR

	Experience Specialist (AR/VR/LED)		installations, LED content, multi-screen systems. • Experience in high-resolution immersive content for exhibitions or cultural events.
5	Logistics & Venue Operations Manager	Experts in Management / Logistics / Operations	• Minimum 5 years in event logistics, crowd management, infrastructure setup. • Experience managing island/remote-location events preferred.

2.3 ELIGIBILITY CRITERIA

Only Applicants fulfilling all the required Eligibility Criteria outlined in this RFP for providing event management and production services for Parakram Diwas 2026 will be taken into account for further assessment. Applicants are required to provide clear, valid, and verifiable documentary proof for each eligibility criterion outlined in this document. Eligibility will be evaluated based on the Applicant's legal standing, technical expertise, financial strength and proven ability to manage large-scale national events of similar complexity, which encompass exhibition construction, cultural events, multimedia setups and public engagement activities.

Candidates meeting all Eligibility Criteria will be selected for assessment in the Technical and Financial Evaluation process outlined in this RFP. The Authority (Anthropological Survey of India) holds the right to dismiss any application that fails to satisfy the Eligibility Criteria, without advancing to the technical evaluation phase. Applicants who do not submit required documentation or fulfil the minimum eligibility criteria will be promptly disqualified.

Sr. No.	Basic Requirement	Eligibility Criteria	Supporting Documents
1	Legal Entity	The bidder must be a legally registered entity in India, such as a Sole Proprietorship, Partnership Firm, LLP, or Company under the Companies Act, with a minimum of 10 years of continuous business operations in event management, production, exhibitions, cultural events, or related services.	Certificate of Incorporation / Registration; Partnership Deed / LLP Certificate; PAN & GST.
2	Financial Capacity	Minimum Average Annual Financial Turnover of ₹15 Crore during the last three financial years (2021–22, 2022–23, 2023–24).	Audited Financial Statements; CA Certificate.
3	Experience	The bidder must have executed similar event management / cultural production work for Central/State Government agencies, meeting any one of the following: (a) One completed project of value \geq ₹10 Crore, OR (b) Two completed projects of value ₹5-₹10 Crore each, OR (c) One event delivered for the Hon'ble President / Prime Minister / VVIP with value \geq ₹5 Crore.	Work Orders + Completion Certificates.
4	Blacklisting	The bidder must not be debarred or blacklisted by any Central/State Government or PSU. The bidder must also certify that it has not failed to perform obligations in any Government project in the last 3 years.	Self-declaration on company letterhead; Notarised affidavit (if required).
5	Net Worth	The bidder must have a positive net worth for each of the last three financial years.	CA-certified Net Worth Certificate.
6	Performance Security & Tender Fee	The bidder must submit the Performance Security and Tender Fee/EMD as specified in the RFP.	Proof of submission of EMD and Tender Fee.

2.4 Conflict of Interest

2.4.1 An Applicant must not possess any conflict of interest that could influence the Selection Process or the performance of the Assignment for Parakram Diwas 2026. Any Applicant identified with a Conflict of Interest will be disqualified and the Bid Security may be forfeited as reimbursement for the Authority's time and administrative efforts.

2.4.2 The chosen Agency must deliver unbiased and neutral services, steer clear of commitments that interfere with its obligations for Parakram Diwas 2026 and must not start or persist in any task that endangers its capacity to operate exclusively in the Authority's best interests. A signed statement affirming the lack of Conflict of Interest must accompany the Proposal.

2.5 Number of Proposals

An Applicant may submit just one Proposal independently. Candidates involved in one Proposal must not submit any other Proposal in any manner. Submitting multiple entries by the same Applicant or their Associates will result in disqualification.

2.6 Cost of Proposal

Any expenses related to the preparation and submission of the Proposal, such as site visits, meetings, and negotiations, will be the sole responsibility of the Applicant. The Authority will not be responsible for any of these costs, regardless of the Selection Process's result.

2.7 Acknowledgement by Applicant

2.7.1 By submitting a Proposal, the Applicant shall be deemed to have:

- (a) conducted a thorough and detailed review of this RFP, encompassing the Scope of Work for Parakram Diwas 2026.
- (b) gathered all information considered essential from the Authority for creating an informed Proposal.
- (c) recognized and agreed to the potential risks of any shortcomings, mistakes, or oversights in the information given by or for the Authority.
- (d) ensured it had addressed all conditions, logistical needs and operational limitations linked to arranging the event in the Andaman & Nicobar Islands.
- (e) affirmed that it holds no Conflict of Interest and
- (f) consented to adhere to all terms, conditions, and commitments outlined in this RFP.

2.8 The Authority will not be responsible for any oversight, mistake, or error committed by the Applicant regarding the aforementioned acknowledgements or any issues arising from or related to this RFP or the Selection Process, including any inaccuracies or errors in the information or data supplied by the Authority.

2.9 Right to Reject Any or All Proposals

2.9.1 Regardless of any provisions in this RFP, the Authority maintains the right to approve or reject any Proposal, or to terminate the entire Selection Process and dismiss all Proposals at any point, without incurring any liabilities or obligations and without providing any justifications for such a decision.

2.9.2 Notwithstanding the broad scope of this RFP, the Authority retains the right to decline any Proposal if:

- (a) at any point during the Selection Process, a significant falsehood is presented or uncovered or
- (b) the Applicant does not submit, within the timeframe set by the Authority, any further information or clarification needed for the Proposal evaluation.

Any inaccurate representation, false claim, or inappropriate answer may lead to the disqualification of the Applicant. In the event of disqualification or rejection after Proposals are opened, should the highest-ranked Applicant be deemed ineligible or non-responsive, the Authority retains the right to review the next highest-ranked Applicant or to pursue any other suitable action, including cancellation of the Selection Process.

2.10 Clarifications

2.10.1 Applicants needing clarification on the RFP can send their inquiries to the Authority via e-mail at parakramdiwas2026@gmail.com following the format outlined in this document. All inquiries should be directed to the Authority prior to the deadline for submitting queries stated in the Schedule of Selection Process.

2.11 The Authority retains the right, at its exclusive discretion, to refrain from addressing any inquiry or supplying any clarification. Failure to respond to any inquiry does not obligate the Authority to offer clarification, nor will it create any claim or entitlement for the Applicant.

2.12 Bid Evaluation Criteria:

Sl. No.	Parameter	Max. Marks Obtained	Document to be Produced
1	Experience: - Number of years of existence of company. 1. For 10 Years - 3 Marks 2. For 10-15 Years- 5 Marks 3. For 15-20 Years - 7 Marks 4. Above 20 Years – 10 Marks	10 Marks	Certificate of Incorporation of the company.
2	Worked for similar projects of following value for any Central Government/ State Government/ Public Sector Undertaking: a) For more than Rs. 15 crore– 10 Marks b) Between Rs. 10-15 crore- 5 Marks c) Two Projects of 5-10 crore – 5 Marks d) if one project < 5crore - 0 marks	20 Marks	Completion certificate
3	Use of technology (AR/ VR/ Anamorphic) and innovative ideas in creating and handling immersive content in multiple languages	20 Marks	Completion certificate
4	Presentation on Concept and Design: <ul style="list-style-type: none">• Understanding of Methodology, Approach & scope of work• Concept and creative theme, design• Optimum utilization of space• Stay arrangements/ amenities plan/• Sanitation and other civic requirements• President/ PM/ Ministers/ VIPs security protocol understanding• Security of the premises	50 Marks	

• Key Personnel		
Total Technical Experience Score 100 Marks	100 Marks	

OVERALL EVALUATION WILL BE ON QCBS (70:30)

2.13 Technical Presentation Evaluation Process:

- The bid with the highest technical marks (as allotted by the Evaluation Committee) shall be given a score of 100 (Hundred) and other proposals be given technical score that are proportional to their marks w.r.t. the highest technical marks.
- The bidders securing a minimum of 70 and above marks will qualify in the technical evaluation round.

2.14 Financial Evaluation Process:

- After the technical evaluation is completed, financial bid of the qualified bidders shall be opened.
- Financial proposals of only those bidders will be evaluated, who secure a minimum of 70 and above marks in the technical evaluation. The proposal with the lowest total bid value as given in FORM (Appendix-IV) shall be given a financial score of 100 and other proposals are given financial scores that are inversely proportional to their total bid value.
- The agencies are required to mention fixed cost for infrastructure (tentage etc) and per person cost for variables such as stay, food etc. per day for all the items (As per Appendix-IV)

2.15 Combined Evaluation Process: Combined Evaluation

- The combined score shall be obtained by weighing the technical and financial scores in the ratio of 70:30 and adding them up. On the basis of combined weighted score for technical and financial, the bidder shall be ranked in terms of total score obtained.
- The proposal obtaining the highest combined score in evaluation will be ranked as L-1 followed by the proposals securing lesser marks as L 2, L 3, etc. The bidder securing the highest Combined marks will be considered for award of the contract.

Example:

As an example, the following procedure will be followed. The minimum qualifying marks for technical qualifications are 70 and the weightage of the technical bids and financial bids is kept as 70:30. Assuming that in response to the RFP, 4 proposals, A, B, C and D are received. The Technical Evaluation Committee awards them 75, 80, 90 and 68 marks respectively. The bidder scoring less than 70 marks shall be declared ineligible at this stage. Further evaluation shall be conducted only for the remaining three bidders. The remaining qualified proposal with the highest technical marks (as allotted by the Evaluation Committee) shall be given a score of 100 (Hundred) and other proposals be given technical score that are proportional to their marks w.r.t. the highest technical marks. Bidders securing 70 and above marks in this process will be deemed as technically suitable and their financial proposals will be opened after notifying the date and time of bid opening to the successful participants.

Qualified Bidder	Technical Score Obtained	Score Obtained = (Total technical points/Highest Technical Score) * 100	Points
A	75	75/90 * 100	83.33
B	80	80/90 * 100	88.89
C	90	90/90 * 100	100.00

Assuming that the Evaluation Committee examines the financial proposals and the quoted total bid values are as under:

Proposal Total Bid Value

A : Rs.120

B : Rs.100

C: Rs.110

Using the formula LTBV / TBV, where LTBV stands for Lowest Total Bid Value and TBV stands for Total Bid Value, the Committee will give them the following points for financial proposals:

A : $100 / 120 = 83.33$ points

B : $100 / 100 = 100.00$ points

C : $100 / 110 = 90.91$ points

In the combined evaluation, thereafter, the Evaluation Committee will calculate the combined technical and financial score as under:

Proposal A : $83.33 \times 0.70 + 83.33 \times 0.30 = 83.33$ points.

Proposal B : $88.89 \times 0.70 + 100.00 \times 0.30 = 92.22$ points

Proposal C : $100 \times 0.70 + 90.91 \times 0.30 = 97.27$ points.

The three proposals in the combined technical and financial evaluation will be ranked as under:

Proposal A: 83.23 points: L3

Proposal B: 92.22 points: L2

Proposal C: 97.27 points: L1

Bidder C shall be declared as L1 (winner).

In the event the composite bid scores are 'tied', the bidder securing the highest technical score will be adjudicated as the Best Value Bidder for award of the Project.

2.16 Performance Security :

The winning bidder must provide a Performance Security amounting to 5% of the total award value, which remains valid for six months after fulfilling all contractual duties. The Security can be provided via Demand Draft, FDR, or Bank Guarantee from any Scheduled/Nationalized Bank, made out to the Director, Anthropological Survey of India. The Performance Security will be returned after the successful completion of all services; however, it may be forfeited if there is any contract breach, non-performance, or failure to deliver services according to the agreed Scope of Work.

2.17 Payment Arrangement:

The winning bidder can ask for an upfront payment of up to 30% of the total bid amount, provided they submit a Bank Guarantee for the same value.

FORM 1: TECHNICAL PROPOSAL

Letter of Proposal

(On Bidder's Letterhead)

To
The Director
Anthropological Survey of India (AnSI)
Ministry of Culture, Government of India
Kolkata

Subject: **Engagement of Event Management Agency for Parakram Diwas 2026**

Date:

Sir/Madam,

1. With reference to the RFP dated _____, we, having examined the bidding documents and fully understood their contents, hereby submit our **Technical Proposal** for the above-mentioned Assignment. This Proposal is unconditional and binding on us.
2. All information and statements provided in this Proposal and its Appendices are true, correct, and complete to the best of our knowledge.
3. This Proposal is being submitted solely for the purpose of qualifying as a bidder for undertaking the Assignment for **Parakram Diwas 2026**.
4. We agree to furnish any additional information required by AnSI to supplement or authenticate the details submitted in this Proposal.
5. We acknowledge the right of AnSI to reject our Proposal without assigning any reason and hereby waive any right to challenge such decision.
6. We certify that:
 - We have not failed to perform on any contract, nor have we been penalised, blacklisted, debarred, or removed from any project by any Central/State Government, PSU, or public authority.
 - No contract has been terminated against us for breach of obligations.
7. We declare that:
 - a. We have examined the RFP and have no reservations regarding its terms.
 - b. We do not have any conflict of interest as defined in the RFP.
 - c. We have not engaged in any corrupt, fraudulent, coercive, or undesirable practices in any tendering process of any Government authority.
 - d. We have taken appropriate measures to ensure that no representative acting on our behalf will engage in any such practices.
8. We understand that AnSI may cancel the bidding process at any stage without incurring any liability, and is not bound to accept any Proposal or proceed with the assignment.
9. We declare that we are not part of any other Proposal for this Assignment in any capacity.
10. We certify that we have not been convicted or charged by any regulatory authority for offences related to integrity, security, or misuse of public funds.

11. We confirm that no investigation is pending against us, our associates, nor any of our key personnel or directors for matters that may adversely affect our ability to undertake this Assignment.
12. We undertake to inform AnSI immediately should any change in circumstances occur that may affect our eligibility or likely disqualify us under the RFP conditions.
13. We irrevocably waive any right to challenge the decisions of AnSI relating to the bidding process, evaluation, or final award of the Assignment.
14. In the event that we are declared the successful bidder, we undertake to sign the Contract Agreement in the form provided in the RFP without seeking any modification.
15. We have studied the RFP, Scope of Work, and the draft Agreement thoroughly. We understand that except as expressly provided in the Agreement, we shall make no claim arising from any information provided by AnSI.
16. Our quoted fee takes into consideration all terms and conditions outlined in the RFP and draft Agreement.
17. We understand that submission of this Proposal does not create any binding obligation on AnSI to award the Assignment.
18. We agree to keep our Proposal valid for **30 days** from the Proposal Due Date.
19. We agree to abide by all terms and conditions of the RFP.

In witness whereof, we submit this Technical Proposal in accordance with the terms of the RFP.

Yours faithfully,

Date: _____

Place: _____

(Signature of the Authorized Signatory)

(Name and Designation)

Name of the Bidder

Seal of the Bidder

FORM II – Particulars of the Bidder

APPENDIX-II

- 1. Name of the Company / Firm:**
- 2. Registered Office Address:**
- 3. Date of Incorporation / Registration:**
- 4. Legal Status / Constitution of Bidder:**
(Sole Proprietorship / Partnership / LLP / Private Ltd. / Public Ltd.)
- 5. GSTIN**(*Attach copy*):
- 6. PAN**(*Attach copy*):
- 7. Years of Experience in Event Management / Production Services**(*with proof*):
- 8. Date of First Event Management Assignment:**
- 9. Geographical Presence in India (Offices / Branches):**
- 10. Total Number of Employees:**
- 11. Number of Employees Dedicated to Event Management Operations:**
- 12. Details of Authorized Contact Person:**
 - **Name:**
 - **Designation:**
 - **Contact No.:**
 - **Mobile No.:**
 - **Email ID:**
 - **Postal Address:**
- 13. Any Other Relevant Information:**

(Signature of Authorized Representative)

Name:

Designation:

Company Seal

APPENDIX-III

FORM III Financial Capacity of the Bidder

Particulars	Rupee sin Crores		
	2023-2024	2022-23	2021-22
Annual turnover			
Average Turn over for 3years			

(Signature of Authorized signatory with official seal)

This is to certify that the above information has been examined by us on the basis of relevant documents & other relevant information and the information submitted above is as per record and as per details annexed.

Signature, Address, Seal & Membership No. of Chartered Accountant



APPENDIX-IV
FORM IV

Sl. No.	Item Description	Amount
A.1	<i>Venue 01 (Netaji stadium); 23 January, 2026 (ONE DAY)</i>	
A.1.1	Ambience Creation: <ul style="list-style-type: none"> o 1 Entry and 1 exit gate (4.5 mtr height and 6 mtr breadth) o Lighting (5000 lights) o Branding (30ft X 20ft) o Thematic façade surrounding the venue 	
A.1.2	Marina Park- Netaji Statue Garlanding area decoration (40ft X 50ft area)	
A.1.3	Setting up of stage of (approximate size: 60 ft X 40 ft) for inauguration ceremony with attendance of 'high profile dignitaries' and cultural programme by artists of national repute; <ul style="list-style-type: none"> a. Stage with LED Wall (24ft X 14ft) b. Green Rooms c. AC towers (2 no.s) d. Lighting (standard requirement) e. sound systems f. power back- ups and internet connectivity 	
A.1.4	Provision for VIP Lounge using the existing facility/ infrastructure	
A.1.5	Robust shaded Seating arrangement (20 VVIP with 10 sofas and 20 tea tables). Unshaded seating for 200 VIP and 500 other audience. 20 pedestal fans	
A.1.6	Bio-Toilets (10 no.s)	
A.1.7	Furniture for Site Offices in existing infrastructure (6 sofas, 6 tables, 25 chairs)	
A.1.8	Control Room & Command Centre	
A.1.9	Fire Safety Equipment & Medical Emergency Support	
A.1.10	CCTV Surveillance System with 10 cameras	
A.1.11	Golf Carts for VIP movement (3 no.s)	
A.1.12	Audio-visual LED screens (8ft*16ft) with internet (2 no.s)	
A.2	<i>Venue 02 – ITF Ground (24–25 Jan 2026) (Two Days)</i>	
A.2.1	Ambience creation <ul style="list-style-type: none"> a. Gate (4.5 mtr height and 6 mtr breadth) b. Lighting and décor (2000 lights) c. Branding (30ft X 20ft) d. façade 	
A.2.2	Stage setup on existing concrete structure with sound, light, power backup, internet (2 days)	
A.2.3	2 no.s VIP Lounge arrangement using existing infrastructure	
A.2.4	Robust shaded Seating arrangement (100 VIP & 300 General audience including 10no.s of pedestal fans)	
A.2.5	Exhibition area setup (~200 sq.ft.) in existing stalls area (5 units)	
A.2.6	Secured showcases for archival & personal belongings of Netaji (18sq.ft Glass made) (5 units)	
A.2.7	Food court infrastructure (~200 sq.ft.) (5 units)	
A.2.8	5 no.s Artisan & craft stalls (~200 sq.ft. each) in existing infrastructure	
A.2.9	10 no.s of Bio toilets (5 days)	
A.2.10	Furniture for 3 no.s Site Offices (2 sofas, 2 tables, 10 chairs and 1 pedestal fan in each office)	
A.2.11	Control Room & Command Centre	

A.2.12	Fire safety & medical emergency services	
A.2.13	CCTV surveillance system with 10 cameras	
A.2.14	2 no.s Audio-visual LED screens (8ft*16ft) with internet	
A.3	<i>Venue 03: Netaji Subhash Chandra Bose Dweep</i>	
A.3.1	Ambience creation (3 days) <ul style="list-style-type: none"> a. 1 Entry gate (4.5 mtr height and 6 mtr breadth) b. Exhibition Branding flex (30ft X 20ft) c. Flower décor exhibition area as per spaces required in~4500 sq.ft. 	
A.3.2	Exhibition galleries & walkthrough zones (~4500 sq.ft.) including flooring, walls of plywood and tenting roofs (30 days)	
A.3.3	Printing and development, designing of exhibition panels and photographs with different sizes like 8X4ft ,8X6ft and 8X10ft with materials like lightweight modular materials with <ul style="list-style-type: none"> a) Sun board with aluminium frames (150 units) b) PVC/Foam Core and acrylic (150 units) c) Tension fabric and MDF/ plywood (150 units) 	
A.3.4	Museum grade lighting facilities for 4500 sq.ft area	
A.3.5	Audio-visual LED screens (8ft*16ft) with internet (3 days)	
A.4	<i>Venue 04: Anthropological Survey of India (Sri Vijay Puram) (03 Days)</i>	
A.4.1	Ambience creation (entry/exit gates, décor, lighting, branding) <ul style="list-style-type: none"> a. 1 Entry gate (4.5 mtr height and 6 mtr breadth) b. Branding flex (30ft X 20ft) c. Illumination of Building (5 chains) 	
A.4.2	AV setup for film screening with power backup	
A.5	General	
A.5.1	<i>Publicity:</i> <ol style="list-style-type: none"> 1. Hoardings (15), 2. LED screens (5), 3. Flex boards (20), 4. Digital signage (5) 	
A.5.2	Designing, printing & distribution of pamphlets (5000 no.s)	
B.	<i>Technology and Content Creation</i>	
B.1	Exhibition content (bilingual), VR/AR/interactive installation (<i>Netaji Subhash Chandra Bose Dweep</i>)	
B.2	Content creation for hoardings, flex, pamphlets & digital media with anti-fade prints	
B.3	LED narrative wall / projection content (all venues)	
B.4	Drone show (with minimum 300 drones) including Narrative Design and Flight Operations for 01 day and rehearsal for 2 days including permissions, safety protocols, and coordination for drone show at Netaji Stadium	
C.	<i>Operational costs</i>	
C.1	Stay arrangements for 120 artists & guests (bedding and accommodation arrangements in already existing rooms - for 10 rooms)	
C.2	Local transport arrangements (For 7-seater cars of 8 hr duration and 80 kms per day) (10 no.s)	
C.3	Local transport arrangements (32-seater Buses of 8 hr duration and 80 kms per day) (3 no.s)	
C.3	On-site manpower : <ul style="list-style-type: none"> a. ushers (10), b. security, technicians and support staff will be provided as per requirement 	

<i>Event Management & Execution (Three Days)</i>	
D.	
Description	
D.1	Daily event operations & technical handling
D.2	Crowd management systems
D.3	VIP/VVIP protocol arrangements
D.4	Stage management for cultural programmes
Amount (₹)	
Total Cost (Excluding GST)	
GST @ _____ %	
Total Cost Including GST	
Grand Total (In Words)	

Note : Where the requirement of quantities have been mentioned, per unit cost will be considered on pro-rata basis for payment in case of variation of quantities.

Declaration

I/We certify that the above Financial Bid is unconditional, complete, and strictly in accordance with the RFP terms.

Authorized Signatory

Name: _____

Designation: _____

Seal & Signature

Date: _____

FORM V

Bidder's Authorization Certificate

To,
The Director

Anthropological Survey of India (AnSI)
Ministry of Culture, Government of India
Kolkata

Sir,

This is to certify that **<Bidder's Name>**, **<Designation>**, is hereby authorized to sign all relevant documents on behalf of the Agency in connection with the Proposal submitted against the RFP for **Event Management Services for Parakram Diwas 2026**, issued under reference **<Reference No. & Date>**.

The authorized representative **<Bidder's Name>** is also empowered to attend meetings, provide clarifications, and submit any technical or administrative information as may be required by the Authority during the evaluation and processing of the Proposal.

Thanking you,

Authorized Signatory

<Agency Name>

Seal

FORM — VI
Bid-Security Declaration

To
The Director
Anthropological Survey of India (AnSI)
Ministry of Culture, Government of India
Kolkata

Reference:
(1) RFP No. _____ for Parakram Diwas 2026
(2) Our Bid No. _____ dated _____

I/We, _____, hereby irrevocably declare as under:

I/We understand that, as per the tender/bid conditions, bids must be supported by a **Bid-Security Declaration** in lieu of an Earnest Money Deposit (EMD).

I/We acknowledge that I/We may be disqualified from participating in any tender issued by AnSI for a period of **three years** from the date of disqualification (without prejudice to AnSI's rights to seek damages or pursue any other legal remedies), if:

1. I/We am/are in breach of any obligation under the bid conditions;
2. I/We withdraw, unilaterally modify, amend, or revise our Bid during the bid validity period specified in the RFP or any extended period;
3. Upon acceptance of our Bid, I/We fail to submit the prescribed Performance Security or fail to execute the Agreement or fail to commence the work in accordance with the terms and within the specified timelines.

Signature:

Name & Designation of the Authorized Person Signing the Bid-Security Declaration:

Duly authorized to sign the bid for and on behalf of:
(Complete Name of the Bidder)

Dated on this _____ day of _____, _____ (year)