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No. F. 2-6/2021 – NM 835

Government of India
Ministry of Culture
Shastri Bhawan,
New Delhi – 110001

03 OCT 2025

To

Chief Secretariates of All State: Governments and Union Territories.

Sub:- Filling up the post of Conservator, Group 'A', Gazetted, Non-Ministerial in the pay matrix Level – 11 (Rs. 67700-208700/-) by deputation in the National Museum, New Delhi under the Ministry of Culture, Govt. of India.

Sir,

I am directed to say that it is proposed to prepare a panel for filling up the post of Conservator, Group 'A', Gazetted, Non-Ministerial in the pay matrix Level – 11 (Rs. 67700-208700/-) by deputation in the National Museum, New Delhi, a subordinate office under the Ministry of Culture from the Officers under the Central Govt. / State Govt. / Universities / Statutory or Autonomous Organizations.

2. Detailed particulars, eligibility requirements etc. in respect of the post are enclosed (Annexure-I). Persons selected on deputation basis will be entitled to the normal deputation terms as admissible under the Central Govt. Rules in force from time to time. The period of deputation (including short term contract) including the period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department shall ordinarily not exceed three years.

3. The maximum age limit for the candidates for appointment should not exceed 56 years as on the closing date fixed for the receipt of applications.

4. It is requested that particulars of eligible and willing officers working in your departments/ Institution, duly verified and counter signed by the employer may be forwarded through proper channel in the attached proforma (Annexure – II) along with their up to date Confidential Report dossiers or Photocopy of APARs duly attested by officers not below the rank of Under Secretary on each page for the last five years and Integrity Certificate / Vigilance Clearance and Penalty Statement imposed during the last ten years so as to reach this office within 60 days from the date of publication of this circular in the Employment News / Rozgar Samachar. The applications may be sent at the following address:

Administrative Officer
National Museum,
Janpath, New Delhi
New Delhi – 110001

5. A candidate who applies for the post will not be allowed to withdraw his/ her candidature subsequently.

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6. Applications received without up-to-date Confidential Reports/ Vigilance Clearance/ Integrity Certificates or otherwise found incomplete or received after the last date of application will not be entertained.

7. It may be noted that this is a Deputation (including short-term contract)//promotion post and is open for existing Government officials only.

Yours faithfully,

Administrative Officer
National Museum,
Janpath, New Delhi
Tel. No. 011-23019272

प्रशासनिक अधिकारी / Administrative Officer
राष्ट्रीय संग्रहालय / National Museum
नई दिल्ली-110011 / New Delhi-110011

To

1. Under Secretary (M-I), Ministry of Culture, Shastri Bhawan, New Delhi for display in the Notice Board of the Ministry and for uploading it on the website of the Ministry of Culture.
2. All the Ministries / Departments of Govt. of India with the request for further circulation of vacancy among all the attached / statutory or Autonomous Organizations under their control.
3. The Editor, Employment News (Advt.) Employment News, East Block IV, level – V, R. K. Puram, New Delhi – 110066 along with a gist of circular (in English and Hindi) with a request to publish in the Employment News / Rozgar Samachar/ A cutting of advertisement may be also supplied to this Ministry. (through National Museum)
4. Director General, (Doordarshan), Doordarshan Bhawan, Copernicus Marg, New Delhi – 110001 with a request to telecast the vacancy in the Employment News Bulletin.
5. Director General (Resettlement Division), Ministry of Defense, West Block – IV, Wing – I, R. K. Puram, New Delhi for wide publicity among eligible officers.
6. All attached / Subordinate Offices/ Autonomous Organizations under Ministry of Culture.
7. Registrars of all Universities in India for publicity.
8. Jatan Section for placing on the website of the National Museum.
9. **National Career Service (NCS) Portal of Ministry of Labour & Employment (ddg-dget@nic.in)**

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ANNEXURE – I

PARTICULARS OF THE POST

1	Name of the post	:	**CONSERVATOR**
2	No. of the post		1 (one)
3	Scale of pay		Matrix Level – 11 (Rs. 67700-208700/-)
4	Classification		General Central Service Group 'A' Gazetted Non-Ministerial
5	Duties and responsibilities of the post		Responsible for planning and implementation of all technical and academic programme in Conservation Laboratory regarding Curative / preventive conservation works.
6	Method of Recruitment		By Promotion failing which by Deputation (including short-term contract)
7	Educational Qualification		**Deputation (including short term contract):** Officers of the Central Government or State Governments or Union territories or public Sector Undertakings or Universities or recognized research institutions or semi-government or statutory or autonomous organizations; (a) (i) holding analogous post on regular basis in the parent cadre or department or (ii) with five years' regular service in the grade rendered after appointment thereto on a regular basis in the posts in pay band 3 of Rs. 15,600-39,100/- with grade pay of Rs. 5,400/- or equivalent in the parent cadre or department; and (b) Possessing the following educational qualifications and experience : **Essential:** (i) Master's Degree in Chemistry or Conservation or Fine Arts from a recognized university; and (ii) Seven years' experience of application of Science in conservation or preservation or analysis of Museum's material or paintings or art object (inorganic and organic) **Desirable:** Research experience on some aspects of conservation of Museum and art objects. **Note 1:** Period of deputation or including short term contract including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed four years **Note 2:** The maximum age limit for appointment by deputation or contract shall be not exceeding 56 years as on the closing date of receipt of applications.

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			Note 3: For the purpose of appointment on deputation basis, the service rendered on regular basis by an officer prior to 1st January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended) shall be deemed to be the service rendered in the corresponding grade pay or pay scale extended based on the recommendation of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one Grade with a common Grade Pay or Pay Scale, and where this benefit will extend only for the Post(s) for which that Grade or Pay scale is the normal replacement grade without any upgradation.

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ANNEXURE-II

BIO-DATA/ CURRICULUM VITAE PROFORMA FOR FILLING UP THE POST OF CONSERVATOR (BY DEPUTATION) IN NATIONAL MUSEUM, NEW DELHI

1.Name and Address (in Block Letters)	
2.Date of Birth (in Christian era)	
3.i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4.Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. **(If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)**	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	**Qualifications/ experience possessed by the officer**
Deputation (including short term contract): Officers of the Central Government or State Governments or Union territories or public Sector Undertakings or Universities or recognized research institutions or semi-government or statutory or autonomous organizations; (a) (i) holding analogous post on regular basis in the parent cadre or department or (ii) with five years' regular service in the grade rendered after appointment thereto on a regular basis in the posts in pay band 3 of Rs. 15,600-39,100/- with grade pay of Rs. 5,400/- or equivalent in the parent cadre or department; and (b) Possessing the following educational qualifications and experience : **Essential:** (i) Master's Degree in Chemistry or Conservation or Fine Arts from a recognized university; and (ii) Seven years' experience of application of Science in conservation or preservation or analysis of Museum's material or paintings or art object (inorganic and organic) **Desirable:** Research experience on some aspects of conservation of Museum and art objects. **Note 1:** Period of deputation or including short term contract including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed four years **Note 2:** The maximum age limit for appointment by deputation or contract shall be not exceeding 56 years as on the closing date of receipt of applications.	**Eligibility:-** **Essential**: **Desirable:-**

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5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs **by the Administrative Ministry/Department/Office** at the time of issue of Circular and issue of Advertisement in the Employment News.

5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated **by the candidate.**

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	

6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.

7. Details of Employment, in chronological order. **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

* Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To

8.Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent			
9.In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/ contract	c) Name of the parent office/organization to which the	d) Name of the post and Pay of the post held in substantive

		applicant belongs	capacity in the parent organization

9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate. **9.2 Note:** Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization	
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.	
11.Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others	
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	

14.Total emoluments per month now drawn

Basis Pay in the PB	Grade Pay	Total Emoluments

15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc., (with break-up details)	Total Emoluments

16. A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular /Advertisement) **(Note: Enclose a separate sheet, if the space is insufficient)**	
16.B Achievements: The candidates are requested to indicate information with regard to;	

(i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the **professional** bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/ innovative measure involving official recognition vi) Any other information. **(Note: Enclose a separate sheet if the space is insufficient)**	
17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. # (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non- Government Organizations are eligible only for Short Term Contract)	
# (The option of 'STC' / 'Absorption'/Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address----------

Date----------

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt._____.

ii) His/ Her integrity is certified.

iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

iv) No major/ minor penalty has been imposed on him/ her during the last 10 years **Or** A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (As the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal

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