

No. 26-4/2020-Lib
Government of India
Ministry of Culture
Library Section

Kartavya Bhawan-02, New Delhi
Dated 27th August, 2026

To

The Director,
Rampur Raza Library,
Rampur, Uttar Pradesh-244901

Subject: Proposal for amendment in RRs for the post of Library & Information Officer (LIO) in Rampur Raza Library (RRL), Rampur- reg.

Sir,

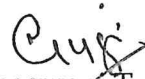
I am directed to refer to letter No. RRL/2025-186 dated 27.04.2026 regarding proposal for amendment in RRs for the post of Library and Information Officer (LIO) in Rampur Raza Library (RRL), Rampur, and to say that the proposal has been examined in this Ministry in light of model RRs for the said post and other relevant rules/guidelines/instructions. The proposed RRs are enclosed herewith.

2. In accordance with DoPT's OM No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015, RRL is requested to disseminate the proposed RRs among the stakeholders for inviting and obtaining comments thereon. After the stipulated period, the comments so received may be sent to this Ministry for further necessary action.

4. This issues with the approval of competent authority.

Yours faithfully,

Encl: As above


(Manaswani Tyagi)
Under Secretary to Government of India

Copy to: -

NIC Cell, Ministry of Culture, for uploading the proposed RRs on the Ministry's website for 30 days from the issue of this letter.

Column No. of the Schedule	Provisions Proposed
1. Name of the Post	Library and Information Officer
2. Number of Post	1*(2026) *Subject to variation dependent on workload.
3. Classification	Not Applicable
4. Level in Pay Matrix	Level-11 (Rs. 67700-208700)
5. Whether Selection Post or Non-Selection Post	Selection Post
6. Age Limit for Direct Recruits	Not exceeding forty years. (Relaxable for Government servant or Scheduled Caste or Scheduled Tribe or Other Backward Class in accordance with the instructions or orders issued by the Central Government.) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidate in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Lahul and Spiti district and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands of Lakshadweep and Union territory of Ladakh).
7. Educational and other qualification required for direct recruits	Essential: (i) Master's degree in Library Science or Library and Information Science from a recognized university or Institute; and (ii) Five years' professional experience in a Library under Central or State Government or autonomous or statutory organisation or public sector undertaking or

	university or recognized research/educational institution. Desirable: (i) Master's Degree in Sanskrit or Hindi or Arabic or Persian or Urdu or Indian History from a recognized university or institute; (ii) One year experience of computerizing Library activities in a Library under Central or State Government or autonomous or statutory organisation or public sector undertaking or university or recognized research/educational Institution; (iii) One-year professional experience in the cataloguing or manuscriptology or publication; (iv) Diploma in Computer applications from a recognized university or institute; and (v) Knowledge in Data Science, Artificial Intelligence and Machine Learning. Note 1: Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified for reasons to be recorded. Note 2: The qualification(s) regarding experience is or are relaxable at the discretion of the competent authority in the case of candidate belonging to Scheduled Caste and Scheduled Tribe if, any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.
8. Whether age and Educational	Age - No

Qualifications prescribed for Direct Recruits will apply in the case of promotees	Education qualification: No, but must possess at least Bachelor's degree in Library Science or Library and Information Science from a recognised university or institute.
9. Period of Probation, if any	One year. Note: There shall be a mandatory induction training of at least two weeks duration for successful completion of probation as prescribed by the Central Government.
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various method	Promotion, failing which by deputation (including short term contract) and failing both, by direct recruitment.
11. In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/deputation/ absorption to be made	<u>Promotion:</u> Assistant Library and Information Officer in Level-7 (Rs. 44900-142400) in the pay matrix with nine years' regular service in the grade possessing qualification as in column (8) and successfully completed training of four weeks in the field of Library and Library Science. <u>Deputation (including short term contract):</u> Officers under Central or State Government or autonomous or statutory organisation or public sector undertaking or university or recognized research/ educational Institution- (a)(i) holding analogous posts on a regular basis; or (ii) with nine years' service in the grade rendered after appointment thereto on a regular basis in Level-7 (Rs. 44900-142400) in the pay matrix or equivalent; and (b) possessing educational qualification or experience

	prescribed for direct recruitment under column (7). Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion. Note 2: The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding fifty-six years as on the normal closing date of receipt of application. Note 3: The period of deputation, including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organisation or department shall not ordinarily exceed four years. Note 4: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.
12. If a Departmental promotion/Selection Committee exist what is its composition.	Departmental Promotion Committee consisting of: (i) a member to be nominated by the Board from amongst themselves - Chairman (ii) a nominee of the Government of India- Member (iii) an officer of the Governor's Secretariat, Uttar Pradesh, to be nominated by the Chairman- Member

	(iv) Director or in his absence, an officer to be nominated by the Board under section 24 of the Act - Member. <u>Selection Committee consisting of: -</u> (i) Chairman/Vice Chairman of Board or his nominee - Chairman (ii) a nominee of the Government of India- Member (iii) a member to be nominated by the Board from amongst themselves - Member (iv) an expert on the subject to be co-opted with the approval of the Chairman of the Selection Committee- Member (v) an Officer of Governor's Secretariat, Uttar Pradesh, to be nominated by the Chairman- Member (vi) Director or in his absence an officer to be nominated by the Board under section 24 of the Act -Member Secretary.
13. Circumstance in which the Union Public Service Commission is to be consulted in making recruitment.	Not Applicable

No.AB-14017/61/2008-Estt.(RR)
Government of India
Ministry of Personnel P.G.& Pensions
Department of Personnel & Training

North Block, New Delhi
Dated: 13/10/2015

OFFICE MEMORANDUM

Attention is invited to this Department's O.M. No. AB.14017/48/2010-Estt (RR) dated 31st December, 2010 vide which Guidelines on framing / amendment/relaxation of Recruitment Rules and Service Rules were issued.

2. In this context it has been decided that before referring any proposal for framing/amendment in the Recruitment Rules of any post in Ministries/Departments and their subordinate and attached office, the proposed amendments/revision in the Recruitment Rules would be put up on the website of respective Ministries/Departments for 30 days for inviting comments from the stakeholders. . Thereafter, taking into account the comments so received, the proposal would be sent to DoPT, UPSC and Ministry of Law for finalisation.

4. All the Ministries/Departments are, therefore, requested to adhere to these instructions scrupulously. **Proposal referred to this Department without following the aforesaid procedure, would not be entertained.**


(Jitendra R. Gaikwad)
Under Secretary (RR)

To

All Ministries/Departments of Government of India

Copy to:

1. The President's Secretariat, New Delhi.
2. The Prime Minister's Office, New Delhi.
3. The Cabinet Secretariat, New Delhi.
4. The Rajya Sabha Secretariat, New Delhi.
5. The Lok Sabha Secretariat, New Delhi.
6. The Comptroller and Auditor General of India, New Delhi.
7. The Union Public Service Commission, New Delhi.
8. The Staff Selection Commission, New Delhi.
9. All Attached Offices under the Ministry of Personnel, Public Grievances and Pensions.
10. Establishment Officer and Secretary, ACC
11. All Officers and Sections in the Department of Personnel
12. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi
13. All Staff Members of National Council (JCM)
14. All Staff Members of the Departmental Council (JCM),
15. Ministry of Personnel, PG and Pensions
16. Establishment (RR Division) (20 copies)
17. NIC for uploading on the Department's website.

